

**MASTER OF BUSINESS ADMINISTRATION**

APPLICATION FOR **ADVANCED STANDING OR SUBSTITUTION** (please circle)  
 IN ONE PROGRAM ON ACCOUNT OF COURSE(S) COMPLETED IN ANOTHER **POSTGRADUATE / UNDERGRADUATE** PROGRAM

Please note that Advanced Standing will only be considered for *Postgraduate* studies and substitution will only be considered for *Undergraduate* studies completed at The University of Adelaide or at an institution deemed to be equivalent. This application will be considered only if the conditions below are met:

CHECK LIST FOR ADVANCED STANDING/SUBSTITUTION

- Certified copy of Official Academic Transcript attached
- Qualification completed within 5 years from date of application for Advanced Standing (CPA and ICAA qualifications are exempt from this rule) or 10 years for Substitution
- Result/s are of a Pass Level or greater
- Course outline reflects the course number and name of that on transcript
- Academic Content is greater than 80% of AGSB course applied for
- Contact/work load hours are equivalent to AGSB (ie. 36 hours or more)
- Assessment criteria is equivalent to AGSB (ie. 3 pieces of assessment including 1 exam)
- Reputable textbook

The completed application should be forwarded to the Business School – MBA as early as possible.

**POST:** Level 12, 10 Pulteney Street, ADELAIDE SA AUSTRALIA 5005. **FAX:** +61 08 8223 4782.

UNIVERSITY OF ADELAIDE STUDENT ID NUMBER .....

SURNAME ..... OTHER NAMES .....

EMAIL ADDRESS .....

BUSINESS/HOME PHONE .....

FORMER PROGRAM(S) AND INSTITUTION(S).....

The University of Adelaide program in which the status/substitution is sought:    MBA(Adv)    MBA       GDBA       GCM

University of Adelaide course(s) in which Advanced Standing/substitution is sought	Course(s) completed in former program on account of which Advanced Standing/substitution is sought.	Grade Obtained	Year Obtained

Student Signature:..... Date .....

**Advanced Standing** : Approved / Not Approved      **Substitution:** Approved / Not Approved

Academic Signature ..... Date .....